

Planning for Real

Two day training course

Terms and conditions

- The training cost is £400 plus VAT. This covers all course materials, lunch and refreshments but excludes overnight accommodation.
- The course must be paid for in full before the training takes place. Participants will receive an invoice once their completed booking form has been returned and payment can be made by BACS or cheque.
- Please inform us in writing if you wish to cancel. We accept cancellations up to 14 days before the course date and will refund the fee less an administrative fee of £50. There is no administrative fee if you transfer onto another course before the 14 days cut off period. Cancellations made within 14 days of the event will not be refunded although you are welcome to substitute another participant at any time.
- Elements of this course are fairly complex and the skills gained are cumulative in nature, we would emphasise that participants need to attend the whole course in order to gain the maximum benefit from it.
- We reserve the right to alter the published programme or venue, or to cancel an event at our discretion, in which case our liability will be restricted only to any fees paid to us.
- Joining instructions including venue information, recommended accommodation and aims and objectives of the training will be sent out by email to all participants.